



Committee: Executive

Date: Monday 8 April 2024

Time: 6.30 pm

Venue Bodicote House, Bodicote, Banbury, Oxon OX15 4AA

Membership

Councillor Barry Wood (Chairman)

Councillor Phil Chapman
Councillor Donna Ford
Councillor Andrew McHugh
Councillor Dan Sames

Councillor Adam Nell (Vice-Chairman)

Councillor Sandy Dallimore
Councillor Nicholas Mawer
Councillor Edward Fraser Reeves
Councillor Nigel Simpson

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Minutes (Pages 7 - 18)

To confirm as a correct record the Minutes of the meeting held on 4 March 2024.

5. Chairman's Announcements

To receive communications from the Chairman.

6. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

7. Community Infrastructure Levy (CIL) (Pages 19 - 54)

** Due to the size of the document, to facilitate access, Appendix 3 is a supplement to the main agenda pack **

Report of Assistant Director Planning and Development

Purpose of report

To present, for consideration and approval, a Community Infrastructure Levy (CIL) Draft Charging Schedule, and Draft Instalments Policy for consultation purposes.

Recommendations

The Executive resolves:

- 1.1 To approve public consultation on the draft CIL Charging Schedule, Draft Instalments Policy, and supporting documents.
- 1.2 To delegate to the Assistant Director - Planning and Development the authority to make any minor amendments and corrections to the draft document he considers necessary prior to formal publication and in consultation with the Portfolio Holder for Planning and Development.
- 1.3 To delegate to the Assistant Director – Planning and Development the authority to finalise and publish supporting documents in consultation with the Portfolio Holder for Planning and Development.

8. Discretionary Housing Payments Policy 2024-2025 (Pages 55 - 78)

Report of Assistant Director Finance & Section 151 Officer

Purpose of report

To inform Executive of the reviewed policy for Discretionary Housing Payment (DHP) and proposed updates.

Recommendations

The Executive resolves:

- 1.1 To note the contents of the reviewed policy for Discretionary Housing Payments.
- 1.2 To approve the policy for Discretionary Housing Payments.

9. Performance Outcomes Framework 2024-2025 (Pages 79 - 96)

Report of Assistant Director Customer Focus

Purpose of report

To share the proposed approach for measuring, monitoring, and reporting on the council's performance towards its priorities and objectives for 2024/25 and to capture any recommended changes for Executive consideration.

Recommendations

The Executive resolves:

- 1.1 To approve the proposed approach for managing the council's performance for 2024/25, specifically the 36 performance indicators and their respective targets.

10. Equalities, Diversity, and Inclusion (EDI) Action Plans - Inclusive Communities, Services and Workplaces (Pages 97 - 116)

Report of Assistant Director – Customer Focus

Purpose of report

To seek approval of the action plans for delivering the council's equality, diversity, and inclusion commitments for creating inclusive communities, services, and workplaces, which are set out in its Equalities Framework, Including Everyone.

Recommendations

The Executive resolves:

- 1.1 To approve the proposed Equalities, Diversity and Inclusion (EDI) action plans for Inclusive Communities, Services and Workplaces.
- 1.2 To delegate authority to the Assistant Director for Customer Focus, in consultation with the Portfolio Holder for Corporate Services and the Chair of the EDI working group. to make minor amendments to the agreed Inclusive Communities and Services Action Plans

11. Whitelands Farm Sports Centre - Grant of Lease and Transfer of Commuted Funds (Pages 117 - 126)

Report of Assistant Director Property

Purpose of report

Proposal for the future operation and long-term management of Whitelands Farm Sports Centre and grant of a long leasehold interest of Whitelands Farm Sports Centre to Bicester Town Council.

Recommendations

The Executive resolves:

- 1.1 To approve 'in principle' (pending completion of the advertising requirements described below) the grant of a new 90-year lease at a peppercorn rent to Bicester Town Council to operate and manage the Whitelands Farm Sports Centre.
- 1.2 To approve the transfer of a commuted sum of £30,000 to Bicester Town Council upon completion of the lease.

12. Exclusion of the Press and Public

The following item contains exempt information as defined in the following paragraph of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that this item be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

13. Whitelands Farm Sports Centre - Grant of Lease and Transfer of Commuted Funds - Exempt Appendix (Pages 127 - 134)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

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If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber, you are consenting to being recorded and to the possible use of those images for and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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